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**Higher Learning Commission
Institutional Snapshot
Colorado Northwestern Community College**

1. Student Demography Headcounts

A. Undergraduate Enrollments by Class Levels

Freshman = 1161

Sophomores = 265

B. Undergraduate Students by Degree Seeking and Non-Degree Seeking Status (showing totals, with breakdowns by gender and by race/ethnicity per IPEDS report)

Full-Time Undergraduate Students by Race/Ethnicity

Fall 2011 as of October 15, 2011

Men

Enrolled for credit	First-time	Transfer-in	Continuing	Total Degree/Certificate seeking	Non-degree/non-certificate-seeking	Total, full-time undergraduate students
Men						
Nonresident alien	0	0	1	1	0	1
Hispanic/Latino	10	0	13	23	2	25
American Indian or Alaska Native	3	0	1	4	1	5
Asian	2	0	0	2	0	2
Black or African American	3	3	2	8	0	8
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	46	13	56	115	16	131
Two or more races	2	1	1	4	0	4
Race and ethnicity unknown	5	1	6	12	4	16
Total men	71	18	80	169	23	192

Total men prior year	66	30	96	192	9	201
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Full-Time Undergraduate Students by Race/Ethnicity

Fall 2011 as of October 15, 2011

Enrolled for credit	First-time	Transfer-in	Continuing	Total Degree/Certificate seeking	Non-degree/non-certificate-seeking	Total, full-time undergraduate students
Women						
Nonresident alien	1	0	1	2	1	3
Hispanic/Latino	4	0	17	21	2	23
American Indian or Alaska Native	1	0	4	5	1	6
Asian	0	2	7	9	0	9
Black or African American	6	2	4	12	0	12
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	50	23	122	195	33	228
Two or more races	4	2	3	9	0	9
Race and ethnicity unknown	3	1	8	12	10	22
Total men	69	30	166	265	47	312
Total men prior year	100	19	203	322	19	341

Women

Part-Time Undergraduate Students by Race/Ethnicity

Men

Enrolled for credit	First-time	Transfer-in	Continuing	Total Degree/Certificate seeking	Non-degree/non-certificate-seeking	Total, full-time undergraduate students
Men						
Nonresident alien	0	0	0	0	1	1
Hispanic/Latino	0	1	1	2	10	12
American Indian or Alaska Native	0	0	1	1	2	3
Asian	0	0	0	0	0	0
Black or African American	3	1	2	6	2	8
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	11	4	43	58	180	238
Two or more races	2	0	2	4	2	6
Race and ethnicity unknown	1	2	2	5	74	79
Total men	17	8	51	76	271	347
Total men prior year	30	8	137	175	245	420

Part-Time Undergraduate Students by Race/Ethnicity

Women

Enrolled for credit	First-time	Transfer-in	Continuing	Total Degree/Certificate seeking	Non-degree/non-certificate-seeking	Total, full-time undergraduate students
Women						
Nonresident alien	0	0	0	0	4	4
Hispanic/Latino	3	0	7	10	9	19
American Indian or Alaska Native	0	0	5	5	1	6
Asian	0	0	2	2	1	3
Black or African American	1	0	2	3	2	5
Native Hawaiian or Other Pacific Islander	0	0	1	1	1	2
White	23	4	134	161	164	325
Two or more races	2	1	3	6	3	9
Race and ethnicity unknown	3	0	10	13	54	67
Total men	32	5	164	201	239	440
Total men prior year	40	32	234	306	182	488

C. Graduate/Professional Students by Degree Seeking and Non-degree Seeking Status

We have no Graduate/Professional programs

D. Age Range of Undergraduate Students

24 and under = 787

25 and older = 504

E. Number of Students by Residency Status of Credit-seeking Students who Come to a Campus or Site for Instruction

In-State Resident = 1114

Out-of-State Resident = 123

Non-US Resident = 9

2. Student Recruitment and Admissions

A. Number of Applications, Acceptances, and Matriculations for Each of the Following Categories of Entering Students

Freshman

Applications = 1520

Acceptances = 1520

Matriculations = AA = 376; AAS = 174; AGS = 125; AS = 98; Cert = 252; NDS = 412;

UND = 83

Undergraduate Transfer

Applications = 253

Acceptances = 253

Matriculations = AAS = 49; AA = 73; AGS = 27; AS = 21; Cert = 29; NDS = 26; UND = 28

Graduate/Professional = 0

B. If your Institution requires standardized test scores as a condition of admission, what instrument(s) do you require and what is the mean score for each?

CNCC does not require standardized test scores as a condition of admission.

3. Financial Assistance for Students

A. What percentage of your undergraduate and of your graduate students applied for any type of financial assistance?

47%

B. How many of your undergraduate students and of your graduate/professional students received financial assistance of any type? What percentage is this of your total enrollment? What percentages of your total enrollment received assistance in each of the following categories?

Undergrad

Loans = 22%

Work-Study = 6%

Scholarships/Grants = 31%

Academic Based Merit Based Scholarships = 16%

- C. Using the formula cited below, what was the *tuition discount rate* (TDR) for undergraduate and graduate student populations? If this rate cannot be separated for these two categories, so note and simply report aggregate figures.

TDR = total institutional financial aid dollars as a proportion of income that would result from all students paying full tuition.

I = Institutional Financial Aid Dollars Awarded for Tuition

P = Payments of Tuition Expected of Students and their External Aid

TDR = $I/(I + P)$ as a percentage

	2012	2011	2010
I	483,429.00	525,010.00	527,746.00
P	5,215,432.00	5,223,773.00	4,803,998.00
Total	5,698,861.00	5,748,783.00	5,331,744.00
TDR	8.48%	9.13%	9.90%

4. Student Retention and Program Productivity

- A. What percentage of your first-time, full-time fall entering undergraduate students in the previous year returned for study during the fall semester on which this report is based? Please provide the following data in aggregate and with breakdowns by race/ethnicity per IPEDS categories.

Ethnicity	Fall 2009 Entering Class	Fall 2010 Retained #	Retention Rate (%)
Asian or Pacific Islander	-	-	0.0%
Black, non-Hispanic	13	7	53.8%
Hispanic	16	6	37.5%
Native American or Alaskan Native	4	-	0.0%
White, non-Hispanic	101	45	44.6%
Non-Resident Alien	1	1	100.0%
Unknown Ethnicity	8	4	50.0%
Hawaiian or Pacific Islander	-	-	0.0%
More than one race/ethnicity (non-hispanic)	-	-	0.0%

- B. How many students earned graduate or professional degrees during the past year, and what was the distribution by race/ethnicity per IPEDS categories?

CNCC does not offer graduate or professional degrees.

- C. Report the number of graduates in the previous academic year by college/program in keeping with the following Classification of Instructional Programs (CIP) codes.

Agriculture/Natural Resources (1, 3) = 19

Architecture/Engineering Technology (4, 14, 15) = 0
 Biological & Physical Science (26, 40, 41) = 0
 Business (52) = 1
 Communications/Communication Technology/Fine Arts (9, 10, 50) = 0
 Education/Library Science (13, 21, 25) = 2
 Humanities/ Interdisciplinary ((5, 16, 23, 24, 30, 38, 39, 54) = 15
 Health (51) = 37
 Law (22) = 0
 Mathematics/Computer Science (11, 27) = 0
 Military Technology/Protective Services (29, 43) = 13
 Personal Services/Consumer Services/Fitness (12, 19, 31) = 11
 Psychology/Social Sciences & Services (42, 44, 45) = 0
 Trades/Production/Transportation Health (46, 47, 48, 49) = 4

D. List by discipline and by name of test, that separate pass rates of undergraduate and graduate/professional students sitting for licensure examinations as appropriate.

a. Dental Hygiene

National Board Dental Hygiene Exam
 2011--100%
 2012—100%
 CRDTS Clinical Board Exam
 2011-100%
 2012-100%

b. Nursing

NCLEX
 2011-87.4%
 2012-86.5%

c. National Park Service

Overall program administered FLETC Exams leading to certification
 Summer 2011 Academy- 60%
 Fall 2011 Academy-95%
 Winter 2012 Academy -80%

d. Aviation Maintenance Technology FAA Exams

2011 General Exam-83%
 2011 Airframe Exam-100%
 2011 Power plant Exam -100%
 2012 General Exam- 100%
 2012 Airframe Exam-100%
 2012 Power plant Exam-100%

e. **Aviation Technology**

Cumulative two-year average FAA written Exams

Private Pilot)-85%

FAA Private Pilot Check Ride -90%

Commercial Pilot-85%

Commercial, Pilot Check Ride 85%

Instrument- 80%

Instrument Check Ride- 80%

Flight Instructor- 85%

Multi-Engine Ground-100%

Multi-Engine Check Ride-90%

f. **Massage Therapy**

NCBTMB 2011-2012

2011-2012-100%

g. **Cosmetology**

State Cosmetology Licensure Exams (administered by Pearson Vue)

2009-2012 Cumulative Average-100%

h. **Emergency Medical Services**

EMT National Registry Testing'

2009-20012—67% overall pass rate

5. Faculty Demography

A. Indicate the headcount of faculty in the full-time and part-time categories according to highest degree earned.

Degree Level	Full-time	Part-time
Doctorate	3	4
First Professional	0	0
Master's	19	38
Bachelor's	11	29
Associate's	2	5
CTE Credential	2	0
None		

B. Indicate the headcount of faculty in the full-time and part-time categories according to each of the following breakdowns.

Race/Ethnicity (using the standard IPEDS categories)

Gender

Rank

	Total Men	Total Women	Total (men + women)
Nonresident alien	0	0	0
Hispanic/ Latino	0	0	0
American Indian or Alaska Native	0	0	0
Asian	0	0	0
Black or African American	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	17	20	37
Two or more races	0	0	0
Race and ethnicity unknown	0	0	0
Total	17	20	37

- C. Report the number of faculty by college/program (full-time and part-time together) in keeping with the following Classification of Instructional Programs (CIP) codes.

Based on Fall 2012 Course Schedule		
CIP	PREFIX(es)	Faculty
10	ASC, EQM, HTM,	2
1	AGY	1
11	CIS	1
12	COS	5
13	EDU	4
15	ENT	1
15	MIT	3
19	ECE	3
23	ENG, COM, LIT	8
26	BIO	5
27	MAT	9
30	NRE	1
31	PED & PER	12
31	PRA	14
32	Remedial ENG & REA & AAA	4
36	AVT	5
38	PHI	3
40	CHE & GEY	5
42	PSY	2
43	LEA & FST	14
45	SOC	4
47	AMT	2
47	ASE	2
48	WEL	1
50	ART	7
52	MAN, BUS, ACC	4
53	NUA, NUR, HSE, EMS, HPR, HWE, MST, DEH, HHP	41
54	HIS	2
90	COM 105	1
94	JOU	2

6. Availability of Instructional Resources and Information Technology

A. Provide an account of the technology resources dedicated to supporting student learning (library sites, residence hall hookups, Internet Cafes, etc.) and explain how you monitor the level of their usage.

Information technology at Colorado Northwestern Community College (CNCC) is part local and part consortium. CNCC is part of the Colorado Community College System (CCCS) network which supports the entire 13 college consortium and provides a wide range of software for use and standards for hardware and access. The college also has a number of college specific dedicated platforms supported for its local technical needs. Much of the software used by the administration, such as the multiple Banner modules for finance, registrar, and the portal providing access for all staff and students to a plethora of network options and interfaces, is part of the larger consortium. This is also true of the networked supported Desire to Learn (D2L) learning management system (LMS). Other aspects of the college's digital presence are local and include the web-site and technical platforms specific to particular curriculums such as Alex for developmental math, simulators in aviation, dental hygiene and nursing, and database access through the Learning Resource Centers. Technology in all its facets is scaled to meet the needs of these users and updated and upgraded based on user profiles on each campus and satellite and the specifications of best practices. Online offerings are part of the CCCS networked platform whereas CNCC IT provides support for the virtual classroom hybrid classes offered exclusively by CNCC.

By virtue of the network capacity of the CCCS system standard information technology protocols are in place. Protocols include provision for user rights, network and internet access to all students, and network storage. Network access is available in a wireless and wired mode and includes access via open terminals spread throughout the campuses. The entire network system is fire walled and platforms for virus protection have been applied system-wide. Students have a unique email address and the ability to communicate with their instructors and staff electronically through email and the D2L LMS. Students have open access to IT professionals allowing them the chance to ask questions and further their understanding of the system and their personal hardware and software.

Hardware platforms range from traditional desktops to tablet options. Most classrooms are equipped with projectors, document cameras, DVD players and some classrooms are equipped with interactive whiteboards for active class involvement and better lecturing. Technical programs such as the Dental Hygiene program have dedicated digital platforms for x-rays, patient tracking, and diagnostics. Aviation has flight simulation and aviation maintenance repair, problem diagnosis, and testing. The National Park Service Law Enforcement Academy has committed to going paperless by integrating tablets into their curriculum and making all printed material available via Adobe Acrobat files and Power Points. The times the Learning Resource Centers are open are designated to provide students the widest access possible. The Learning Support Center has access wirelessly and desktop terminals to support study halls and tutoring. On each campus there are several computer/lab classrooms that are used to teach computer science and support testing and evaluation needs.

Software platforms are Microsoft based providing Windows operating system for all staff and students with each having a full Microsoft Office suite as compliment. Certain platforms for providing digital manipulation of images via Photoshop and Gimp are loaded onto terminals where users, both student and staff, may be needed. Other platforms for processing digital management include Visio for vector manipulation, Project Management for planning and

construction, and plotters for large scale printing. The Learning Support Center has a fleet of mixed machines running a hybrid subnet with various flavors of Windows and Linux operating systems. This arrangement allows for students to experience the comparison and availability of free software.

7. Financial Data

Please provide the following information for the past two completed fiscal years.

A. Actual Unrestricted Revenues

	2010	2009
Tuition and Fees	3,776,615.00	3,624,278.00
State/Local Appropriations	5,660,939.00	5,416,402.00
Denominational Income		
Investment and Annuity Income	66,277.00	20,668.00
Contributions	86,784.00	2,805.00
Auxiliary	1,776,775.00	1,613,090.00
Other	981,358.00	1,788,754.00
Total	12,348,748.00	12,465,997.00

B. Actual Unrestricted Expense

	2010	2009
Instructional/Departmental/Library	4,838,442.00	4,701,385.00
Student Services	1,635,264.00	1,417,308.00
Operation and Maintenance of Plant	1,418,085.00	1,248,186.00
Administration	2,409,441.00	2,021,653.00
Fundraising		
Auxiliary	2,021,002.00	1,455,494.00
Other	1,004,058.00	1,811,876.00
Total	13,326,292.00	12,655,902.00

C. If, in either of the past two completed fiscal years, the total in 7B exceeded the total in 7A above, how did the institution cover its shortfall?

The shortfall was covered through reserves.

FEDERAL COMPLIANCE

Credits, Program Length and Tuition

CNCC complies with the FTE reporting guidelines provided by the Colorado Commission on Higher Education. A semester hour requires a minimum of fifteen 50-minute hours per semester.

A class that meets for three lecture hours a week for 15 weeks equates to three (3) semester hours of credit. If a course includes a lab, the credit for the lab is added to the credit granted for the lecture session. For instance, Biology (BIO) 201 is offered for 4 credit hours. Three hours are lecture hours and one hour is for the lab. Lab hours are usually figured on a ratio of 2 contact hours of lab equals 1 semester hour of credit.

The academic calendar at CNCC consists of a fall semester and a spring semester, each containing 15 weeks of instruction and one week of final examinations, as well as a summer semester. The summer semester has a variety of sessions to meet the needs of the various vocational program needs and two 5-week sessions and an 8-week session. The College also offers hybrid classes that include a combination of classroom time and online time, online classes, and Virtual Classroom classes.

CNCC offers a number of general education and transfer degrees (AA, AS, AGS) that all require a minimum of 60 credit hours. Our Associate of Applied Science degrees also have a minimum of 60 credit hours and our Certificate programs have varying credit hour requirements. Specific program information is available in the College Catalog and on the website.

Tuition rates are determined annually but the Colorado Community College System. Fees are determined by the CNCC Cabinet and are printed in the CNCC Catalog and on line at <http://www.cncc.edu/cms/content/admissions-records-tuition-fees>.

Four of the programs at CNCC, Aviation Maintenance Technology, Aviation Technology, Dental Hygiene, and Nursing, are classified as high cost programs. Therefore, these programs have a differential tuition rate associated with them to help defray these added costs. The differential tuition rates are linked to the subject prefix. The rates are published in our standard tuition and fee table.

COMPLIANCE WITH THE HIGHER EDUCATION REAUTHORIZATION ACT

As a recipient of Federal Title IV funds, Colorado Northwestern Community College (CNCC) complies with the requirements of the Higher Education Act Reauthorization Act (Title IV) as amended in 1998 and reauthorized in 2008, to publish and disseminate certain information to students, prospective students and employees. The College will also provide a copy of this information upon request.

We have completed the renewal process and are awaiting our new PPA and ECAR. The Program Participation Agreement (PPA) for CNCC expired on June 30, 2012. The Eligibility and Certification Renewal (ECAR) also expired on June 30, 2012. The original PPA and ECAR are stored in the Financial Aid Office, even though copies can be printed from the eligibility website at anytime. CNCC has not received any visits from a federal program review team or notification of any limitations, suspensions, or termination proceedings.

CNCC has 1 branch campus and 4 additional locations that offer both credit and non-credit classes. The Craig Campus offers both an AA and an AS degree, as well as several career technical programs that are Title IV eligible. The Craig Extended Learning Location, Hayden, Meeker, and Oak Creek offer some general education courses, but typically less than 50 percent of a degree program or a Title IV eligible certificate.

CNCC has never been sanctioned or investigated because of default rates. The default rates for the prior 3 years are shown in this table.

Select	Fiscal Year	Rate Type	Program Type	Numerator	Denominator	Rate	Process Date
<input type="checkbox"/>	2010	2YR DRAFT	Dual	13	140	9.2	02/11/2012
<input type="checkbox"/>	2009	2YR OFFICIAL	Dual	15	155	9.6	07/30/2011
<input type="checkbox"/>	2009	2YR DRAFT	Dual	15	155	9.6	01/16/2011
<input type="checkbox"/>	2009	3YR DRAFT	Dual	24	155	15.4	02/12/2012
<input type="checkbox"/>	2008	2YR OFFICIAL	FFEL	21	133	15.7	07/31/2010
<input type="checkbox"/>	2009	2YR DRAFT	FFEL	21	133	15.7	01/02/2010
<input type="checkbox"/>	2009	3YR TRIAL	FFEL	34	132	25.7	04/14/2011

Annual Financial Aid Audits

CNCC falls under the Single Audit Act in accordance with the Office of Management and Budget Circular A-133. The last few years the audit has been conducted by KPMG LLP, an independent certified public accounting firm. The contracted firm audits all of the Colorado Community College System for financial stability and compliance with federal and state

guidelines. Our last focused financial aid audit was in 2009. The findings of the audit were shared with the Legislative Audit Committee and the Colorado Community College System Board.

During the 2009 audit, recommendations were made to enhance procedures to comply with Return of Title IV funds (R2T4) requirements related to timely post-withdrawal disbursement notification (1 student finding) and the determination of withdrawal dates to ensure return of funds within 45 days. Additionally, secondary review processes for both R2T4 calculations and financial aid file verifications were recommended. CNCC has addressed these issues and taken corrective action.

Standards of Satisfactory Progress

CNCC's policy for Standards of Satisfactory Progress are outlined in the college catalog and is provided with students' initial award letters. The full policy is available to the students on the financial aid portion of the CNCC website at <http://www.cncc.edu/cms/content/financial-aid-handbook-and-policies>.

Financial Aid Disbursement

Financial aid is disbursed onto the student's accounts receivable account after the drop date of the student's classes, so this date may not be the same for everyone. Credit balances are refunded to the student within 14 days through the Higher One debit card.

Federal, State, and Institutional work-study funds are paid directly to the student on a bi-weekly payroll schedule.

Regulations governing cash management of Title IV funds are communicated and coordinated with a number of institutional offices. The internal control requirement that establishes checks and balances is managed by the CNCC Financial Aid, Business, and Admissions & Records offices. The coordination for separation of duties is in place to prevent fraud and abuse in its administration of Title IV programs, and the misuse of federal funds. The annual compliance audit covering all Title IV transactions confirms internal controls are in place.

Equity in Athletics Disclosure Act

Colorado Northwestern Community College is in compliance with the guidelines regarding equity of athletic opportunities. CNCC offers Women's Volleyball, Men's and Women's Basketball, Softball, Baseball, and co-ed Rodeo. The Athletic Director and the Institutional Research Coordinator are primarily responsible for the completion of the annual reporting. The report is available on the CNCC website at <https://www.cncc.edu/cms/content/security-students-right-know>.

FERPA

The Family Educational Rights and Privacy Act (FERPA) of 1974 restricts the release of student information to the public without the consent of the student, except for directory information. CNC identifies directory information as student name; year of birth; major field of study; participation in officially recognized activities and sports; dates of attendance; degrees and

awards received, most recent educational institution attended; and college issued student e-mail account. The Solomon Amendment requires institutions receiving federal funds to provide additional directory information that includes address and phone numbers of enrolled students to the US Military. Personal identifiers, such as the student's identification/social security number, cannot be designated as directory information. Students may elect to withhold directory information by notifying the Admissions and Records Office in writing. Requests for non-disclosure will be honored by the College for one academic year. Additional information is available in the college catalog or may be obtained through the Admissions and Records Office.

Student Right to Know

In accordance with Title I of Public Law 101-542, information about graduation rates and transfer out rates is available on the CNCC Website (<http://www.cncc.edu/cms/content/security-students-right-know>) or from the Office of Institutional Research (<http://www.cncc.edu/cms/content/faculty-staff-institutional-research>). Additional graduation data is also available at the Colorado Department of Higher Education Website.

Transfer Policies

Colorado Northwestern offers the Associate of Arts (AA) and the Associate of Science (AS) degrees for the student who wishes to transfer to a baccalaureate-level college or university. Each of the programs fulfills the General Education Core Transfer Program.

GT Pathways

The GT Pathways Program makes it possible for CNCC students to complete a core of general education curriculum requirements and be guaranteed transfer credit for these classes at Colorado's public four-year colleges and universities (listed in the college catalog). Additionally, a number of statewide transfer articulation agreements are in place with Colorado's public four-year colleges and universities (Course Catalog 2011-2012, page 45). Accepting institutions and curriculum information are outlined in the catalog.

A list of other transfer agreements with four-year institutions is provided in the CNCC College Catalog (Course Catalog 2011-2012, page 46).

The transfer of academic credit to the college is governed by CCHE and State Board policies and System President Procedures. These policies and procedures are outlined in the college catalog.

Students may earn credit for learning outside the classroom. Credit for prior learning must apply to a degree or certificate goal. Credit is granted by Portfolio; Standardized Testing; Published Guide, such as ACE; and Challenge Exam. Full details are provided in the Student Guide to Credit for Prior Learning.

Verification of Student Identity

At the time students apply to CNCC they are issued a unique student ID number that, in conjunction with a password established by the student, is required to login to the portal system, Crossroads. Once logged in students have access to financial aid, registration, and course information.

Voter Registration Information

CNCC fully supports and advocates that students and staff register to vote. Voter Registration forms are available on the Colorado Secretary of State Website at <http://www.elections.colorado.gov>.

Advertising and Recruitment Materials

Colorado Northwestern Community College's advertising and recruitment materials comply with the Higher Learning Commission's Federal Compliance Program that addresses advertising and recruitment materials. The College Catalog is the primary reference source published by the College. It is reviewed and updated each spring for the upcoming academic year. The new catalog is posted to the college's website at <http://www.cncc.edu/cms/content/academics-catalogs> and printed copies are provided upon request.

Additionally, the Marketing team develops and reviews all other publications to confirm they meet compliance. In a review of the catalog, we noted that only the web address for the Higher Learning Commission was referenced. The phone number has been added, as required for full compliance.

Our Dental Hygiene, Nursing, and Seasonal Law Enforcement Training Programs are accredited by specialized accrediting bodies. The Aviation Technology and Aviation Maintenance Technology Programs are approved and certified by the Federal Aviation Administration.

Institutional Records of Student Complaints

CNCC maintains a record of all student complaints received in the office of the President, Vice President of Instruction and Student Affairs, or the Vice President of the Craig Campus in the Vice President of Instruction and Student Affairs Office. The college has received few written complaints. CNCC is working on a centralized process that includes the development of a database that will be used to track complaints.

Colorado Northwestern Community College Accreditation Self-Study

Resource Library

Assessment

- Assessment Academy Documents
- Assessment Goals & Program Matrices
- Assessment Process and Forms
- Bi-Annual Reports
- Meeting Minutes
- Membership List
- Program Goals & Learning Outcomes
- Test of Everyday Reasoning (TER)

Board Documents

- Advisory Council Members & Meeting Minutes
- Foundation Members & Meeting Minutes
- MCAJCD Members & Meeting Minutes
- RJCD Members & Meeting Minutes
- Colorado State Board Members

Business Office

- Budget and Expense Reports
- CDHE Reports
- External Contracts
 - Clinical Agreements (Dental Hygiene and Nursing)
 - Concurrent Enrollment Agreements
 - Workforce Training Agreements
- Financial Audits
 - CNCC Financials
 - Foundation Financials
 - MCAJCD Financials
 - RJCD Financials
- Perkins Funding

Catalog and Marketing

- CNCC College Catalogs
- CNCC Marketing Materials

CDPs and Budget Requests

- 2011-2012 Budget Process
- 2012-2013 Budget Process
- Budget Forms & Templates
- CNCC Planning Process Flow Chart

Craig Campus Change Request

Facilities

- Maintenance Plans
- Master Plans
- Outside Use Plans

Governance Documents

- C.R.S 23-60-201
- C.R.S. 23-71-201
- CCCS System President Policies
- State Board Policies

Grants

- CNCC Shell Partnership
- Colorado First Grants
- Create Grants
- Masterworks Mechanical Training Grant
- TAA Award

Handbooks

- Academic Advising Handbook
- Academic Program Handbooks
- Faculty Handbook
- Classified Staff Handbook
- Athletic Handbook
- Student Handbooks

Institutional Research

- Enrollment Reports
- External Studies
- Institutional Surveys
- Institutional Research Request Form

Instructional Documents

- Advisory Committees/Members and Meeting Minutes
- At-Risk Student Referral Forms
- Course Evaluations
- Course Schedules
- Course Syllabi
- Faculty Credentialing Standards
- Faculty Performance Evaluation Materials
- Faculty Rosters & Course Load Reports
- Learning Communities
- Student Orientation Programs
- Academic Program Accreditations
- FTE Reporting Guidelines 2002

Job Descriptions

- Administrative
- Athletics
- Enrollment Management/Student Services
- Instruction
- Student Services
- Student Support Services

Learning Resources – Library Documents

- EBSCO Database List

- Library Usage Report 2009-2011
- Weeding Log 2011-2012

Mission and Vision Statements

- Mission & Vision Statements
- Mission & Vision Advertisements

Organizational Committee Documents

- Academic Council
- Faculty Senate
- President's Council
- Professional Development Committee
- Self-Study Committee
- Student Success Team
- CNCC External Board Participation

Policies and Compliance

- Academic Policies
- Equity in Athletics
- Cleary Act
- Computer Use Policies
- Curriculum Policies
- Human Resource Policies
- Learning Resources Policies
- Student Services Policies
- Title IV

Public Relations Materials & Publications

- CNCC *Insider* Newsletters
- Press Releases
- *Spartan Times*
- *Waving Hands Review*

Self-Study Documents

- Accreditation Self-Study Committee Structure
- Appendices and Material Sets
- Final Narrative
- Third Party Notices
- Institutional Snapshot

Strategic Planning Documents

- Institutional
 - CCCS Performance Measures
 - CNCC Goals
 - Library Plan
 - Organizational Chart
 - Planning Process Flow Chart
 - Strategic Plans
 - Student Success Team Strategic Plan & Goals

Student Activities Events

- Athletic Activities
- Student Activities