



500 Kennedy Drive
Rangely, CO 81648

2801 West 9th Street
Craig, CO 81625

800.562.1105
www.cncc.edu

Dear CNCC Students Moving Out and Completing Course Work Remotely/Online:

As the COVID-19 situation continues to change daily, we at Colorado Northwestern Community College want to assure you that our top priority is your health and safety. I apologize for the repetitive email as these lists are constantly changing. Please keep checking your emails or you can keep up to date with the latest updates on our website at: <https://cncc.edu/cncc-covid-19-updates>

Move Out: Students moving out may be subject to screening as they enter campus. The Campus Life Department will then provide a room check out form and simple check out directions. Students will then be able to enter the residence hall or apartment, pack and move their belongings out. Please leave the completed check out forms and keys in the room before leaving campus.

CNCC wants to minimize contact between individuals and will have limited staff on campus, which is why this check out process has changed and the student will not have a member of Campus Life with them as they check out. **Failure to comply with check out procedures may result in disciplinary actions, forfeit of housing deposit, and additional cleaning fees.**

Completing Course Work: If students are able to complete their coursework online, remotely, virtually, etc. we strongly recommend that students move back to their permanent residence and complete their coursework online without interruption. If our international students plan to return to their home countries, they may also complete their coursework online and remotely.

- **Desire to Learn (D2L):** Access your D2L and your student email through [Crossroads](#). If Crossroads is not working, you can access D2L at <https://cncc.desire2learn.com/> and your student email at <https://www.office.com/>. If you are having technical difficulties you can put in a Help ticket at <https://helpdesk.cncc.edu/open.php> make sure to select "Desire2Learn (D2L) as your help topic. For additional assistance you can use CCCOnline 24/7 Help Desk at <https://cccskb.blackbelthelp.com/> or call 888-800-9198.

Student Resources and Support: You still have resources and support available to you despite limited staff working on campus. Log into Navigate to access your academic advisor,



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mental health counselor, Gateway Center, and other resources. For quick access, **download the Navigate mobile app** ([Google Play](#) / [Apple Store](#)).

Please stay current on all campus updates by checking your email and the CNCC website at <https://cncc.edu/cncc-covid-19-updates>. For the latest on the Coronavirus, visit www.cdc.gov and www.colorado.gov/cdphe/2019-novel-coronavirus

Please let us know if you have any questions.

Thank you,

John R Anderson MBA

Vice President of Student Affairs and the Craig Campus
970-824-1110 Desk
970-629-9401 Cell



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