



500 Kennedy Drive
Rangely, CO 81648

2801 West 9th Street
Craig, CO 81625

800.562.1105
www.cncc.edu

Good Evening CNCC Students,

I hope that you are doing well in the 2nd week of classes and are settling in. This weekend is Labor Day weekend and there will be no classes on Monday the 7th. Many of you are making plans to take trips with friends, go home to see families or friends or go grab those extra things you are wanting to have for school or in housing. While CNCC is not restricting travel, we do require students and employees who are traveling to complete two quick steps: one before leaving and the other before returning to campus. If you are online or do not come to a CNCC campus for classes you can disregard this message.

1. BEFORE TRAVELING:

All Students and Employees are **Required to Fill Out the [CNCC COVID-19 Contact Tracing Form](#)**

If there is exposure or a case of COVID-19 these forms will be vital in determining when and where the exposure happened, who may have also been in contact or exposed, and the appropriate actions CNCC and Local Health Departments need to take to ensure the safety of our other students, staff, faculty, and communities. It will also allow for communication with other communities that may have been visited or exposed, so they can also take action to combat COVID-19 in their communities.

2. UPON RETURN TO CAMPUS:

Students who travel will be required to go through screening when returning to campus. If you are in student housing this process will be the same as when you checked in. For others, screening consists of a temperature check and completion of a simple questionnaire about how you are feeling, which I have linked below. The screening questionnaire needs to be completed before returning to campus and can be done up to 48 hours ahead of your planned return. Once you click submit, the form will automatically go to the correct departments. **DO NOT ENTER RESIDENCE HALLS, APPARTMENTS, or OTHER CAMPUS BUILDINGS without completing the screening process.**

Required to Fill Out: [Return to Campus Screening Questionnaire](#)





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On behalf of CNCC, we appreciate your help in slowing the spread of COVID-19, but also your help in keeping your fellow students, our staff and faculty, and our communities as safe as possible. With your help and cooperation staying vigilant, aware, following safety guidelines from wearing masks to the additional safety and wellness checks; CNCC is looking forward to being one of the few schools who will be able to say that with the help of our students, employees, and communities we were able to successfully have on-campus in-person classes during the era of COVID-19. An accomplishment that many schools will not have and for our students will be an incredible benefit academically learning environment proven to be successful.

If you have any questions please give me a call, send me an email, or swing into my office. I hope you have a fun and safe Labor Day weekend.

Thank you,

John R Anderson MBA

Vice President of Student Affairs and the Craig Campus

Desk: (970)824-1110 **OR Cell:** (970)629-9401

He/Him/His



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