

RANGELY JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES

Regular Session

Johnson Banquet Room

Monday, July 10, 2017

12 noon

PRESENT

Board of Trustees: Teri Wilczek, Ann Brady, Sam Tolley and Ken Parsons

Board Members Absent: Peggy Rector

President’s Cabinet Members: Ron Granger, Scott Rust, and Janell Oberlander by Phone

Others Present: Linda Gordon, RJCD Budget Officer and Becky Dubbert, Recorder

1.0 Call Meeting to Order:

Regular Session was called to order by Teri Wilczek at 12:20 p.m.

1.1 Changes to the Agenda. None

2.0 Consideration of Previous Minutes

2.1 Approval of the Monday, June 12, 2017, RJCD Regular Board Meeting Minutes.

A motion was made by Ann Brady and seconded by Ken Parsons that the RJCD Board of Trustees approve the June 12, 2017 Board meeting minutes. Motion carried.

3.0 Action/Discussion Items

3.1 Old Business

3.2 New Business

a. Designated Election Official

A motion was made by Ann Brady and seconded by Ken Parsons that the RJCD Board of Trustees members approve Becky Dubbert as the RJCD Designated Election Official for the upcoming election in November. Motion carried.

Linda Gordon explained to the Board that when the notice appears in the newspaper, the wording for how the Board member terms are set up must be clear to the public. It was determined by the Board that according to their by-laws there should be four 4-year terms announced as up for election to the Rangely Junior College District (RJCD) Board in November.

4.0 CNCC College Report—Ron Granger

Ron Granger began his report by stating CNCC would be making an offer for the ½ time Grants Administrator this week.

- Granger said that they were interviewing three strong candidates for Athletic Director with face-to-face interviews on Wednesday and Friday of this week.
- Director of Institutional Effectiveness interviews are scheduled in Rangely for Wednesday and Friday of next week.
- Granger mentioned that Holly Boomer would be working here until Friday, and then she would be working remotely on the final HLC documents that were up for review at the end of the month.
- The search for a Foundation Director was still ongoing.
- Holly Boomer, VP of Instruction will be leaving at the end of July. She will stay to oversee the CNCC Accreditation process before she leaves. Granger said there were people in the state who have expressed interest in this position when it becomes open.

- Several applications have been received for the VP of instruction position and interviews will begin once the committee meets again next week.
- Applications have come in for the Safety/Security Director and interviews will begin once committee reviews applications.
- Applications are also coming in for the softball coach, Equine and flight instructor.
- Need to have more applications for the Aviation Maintenance Technology position since Nick Gianinetti has resigned.
- Granger said that Colorado State Representative Bob Rankin and Commissioner Joyce Rankin were scheduled for a Legislative & Department of Education Update/Q&A at Town Hall on Tuesday evening. The Rankins were going to meet him on Tuesday afternoon.
- Dr. Nancy McCallin has put out possible innovation money to rural colleges. This would be stabilization funds for rural colleges to build up their colleges with an additional \$1 million. CNCC would need to write up a specific plan for how to use this funding.
- Granger explained that CNCC would use the funds to reduce the amount of their “ask” to the Board of Trustees for funds to help the College. CNCC will stop spending so much on Board reserves and use the stabilization funds to put CNCC’s college reserves back at the appropriate reserve level.
- Granger reported that CCCS President Dr. Nancy McCallin has announced she will be retiring next year.
- Janell Oberlander announced that there would be two Board of Control members up for re-election at the upcoming November election.
- Oberlander also announced that the State System had purchased a new “Navigate” program to be used throughout all the System colleges. This is a new advising unit that will have its official Kick-off on Wednesday, July 19, 2017—five weeks from the fall start of classes at CNCC.
- Scott Rust reported on information he had obtain regarding the previous Energy Audit. He explained that CNCC paid the company up front with borrowed money for a variety of upgrades to the heating and cooling systems on the Rangely Campus. He said the loan agreements were booked 3-4 years ago and could cause a re-statement of the official loan. Rust requested that the Energy Audit loan agreement appear on the Board Agenda under Old Business for future RJCD Board meetings.

5.0 Payment of RJCD Bills

Linda Gordon presented the following checks for payment one to CNCC \$172,201 for May 2017 operating, one to CNCC \$45,387.36 for May 2017 Capital/Maintenance, one to Linda Gordon \$1,600 for June 2017 contract, \$59.64 for Board meeting lunches. A motion was made by Sam Tolley and seconded by Ann Brady that the Board of Trustees members approve the checks as presented by Linda Gordon as written. Motion carried.

6.0 Other

7.0 Adjournment

A motion was made by Teri Wilczek to adjourn the meeting at 12:55 p.m. Motion carried.