

**RANGELY JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES**

Regular Session

Johnson Banquet Room

Monday, June 12, 2017

12 noon

**PRESENT**

Board of Trustees: Teri Wilczek, Peggy Rector, Ann Brady, Sam Tolley and Ken Parsons

Board Members Absent:

President's Cabinet Members: Ron Granger, Holly Boomer, Scott Rust, and Janell Oberlander by Phone

Others Present: Jan Krueger, Controller; Colleen Kenney, Accounting Coordinator; Michael Melneck, Grant Writer; Linda Gordon, RJCD Budget Officer and Becky Dubbert, Recorder.

**1.0 Call Meeting to Order:**

Regular Session was called to order by Teri Wilczek at 12:20 p.m.

1.1 Changes to the Agenda. None

**2.0 Consideration of Previous Minutes**

2.1 Approval of the Monday, May 8, 2017, RJCD Regular Board Meeting Minutes.

A motion was made by Sam Tolley and seconded by Ann Brady that the RJCD Board of Trustees approve the May 8, 2017 Board meeting minutes. Motion carried.

**3.0 Action/Discussion Items**

3.1 Old Business

3.2 New Business

**4.0 CNCC President's Report—Ron Granger**

Ron Granger distributed the PRESENT STATUS ON OPEN POSITIONS THIS YEAR document.

- Granger announced that Nick Gianinetti, Aviation Maintenance faculty member had just resigned. Position will be advertised next week.
- Director of Institutional Effectiveness Ongoing Search—interview committee meets next week.
- Athletic Director Ongoing Search—interview committee meets next week.
- Grants Administrator ½ Ongoing Search—interview committee meets next week.
- Associate VPI position offered and accepted by Dr. Jeff Grubbs who will move to Craig to begin his new role on the CNCC Craig Campus on July 1<sup>st</sup>.
- Granger said there were 8 or 9 interested prospects that put in applications for Director Institutional Effectiveness.
- Holly Boomer, VP of Instruction will be leaving at the end of July. She will stay to oversee the CNCC Accreditation process before she leaves. Granger said there were people in the state who have expressed interest in this position when it becomes open.
- Granger expressed his appreciation for Holly and her efforts on the work she has done to restructure the Academic Organizational Chart.
- Boomer just announced the Division Chairs appointments for AY17-18. The Division Chair for Arts & Sciences will be Dr. Todd Ward, the Division Chair for Health Sciences will be Mr. Richard Nichols, the Division Chair for CTE-Rangely will be Ms. Meghan Munter, and the Division Chair for CTE-Craig will be Ms. Kathy Powell. The Division Chairs will report to the Associate Vice President of Instruction in their new roles after July 1.

- Granger reported that he and Vice President of Administration, Scott Rust would be presenting the CNCC budget to the State Board on Wednesday for approval.
- Granger reported that last year CNCC was offered the possibility of holding a Southwestern Athletic Conference (SWAC) men’s and women’s basketball tournament in March 2018 but turned down the offer. Worries about current budget shortfalls at the time left the college unsure if they could afford to pay SWAC to hold a tournament on the CNCC Rangely Campus.
- Granger admitted that CNCC would be in a better position to hold a SWAC men’s and women’s basketball tournament in March 2019. The hope is to have the funds for renovations to upgrade the Hefley Gym to meet SWAC basketball court requirements by spring 2019. Granger said that the tournament could bring in hundreds of athletes and give CNCC great exposure to students and their parents. This would also give CNCC time to arrange for large donors to join in the fundraising plans needed to host such an activity.
- Scott Rust reported that as for budget ending in FY17 he thought CNCC would be able to insert approximately \$200,000 to \$350,000 back into CNCC reserves.
- Janell Oberlander reported that registration for fall activities would begin next week with admissions as several STAR events were scheduled. The goal of STAR is to focus on making sure students return and enroll for fall semester classes.

## **5.0 Payment of RJCD Bills**

Linda Gordon presented the following checks for payment—she added one check for \$98.00 for stamps and another for \$300.00 for Club 20 membership dues. These two checks were not included in the Board packet—the other checks presented for payment are one to CNCC \$155,414.51 for April 2017 operating, one to CNCC \$52,705.22 for April 2017 Capital/Maintenance, one to Lind Gordon \$1,6000 May 2017 contract, \$74.00 to Postmaster for Post Office Box Rent. A motion was made by Ann Brady and seconded by Peggy Rector that the Board of Trustees approves the checks as presented by Linda Gordon as written. Motion carried.

## **6.0 Other**

Becky Dubbert distributed copies of the RJCD Board of Trustees membership lists with member’s titles, addresses, phone numbers and current terms on the Board. A discussion was held regarding how all the member’s terms but Peggy Rector’s were up on November 7, 2017. Dubbert reviewed the Colorado Association of School Boards (CASB) election information. “Most Colorado school board members are elected to four year staggered terms. Board members may serve two consecutive terms unless the board has locally extended or removed term limits. Vacancies are filled by appointment until the next biennial election. The county clerk is mostly responsible for conducting elections.”

Important dates

- August 9—First day that nomination petitions may be circulated.
- September 1—Nomination petitions and accompanying forms must be filed by this date.
- September 1—Deadline to file as a write-in candidate.
- September 5—First date on which a school district may cancel an election if there is no contest.
- November 7—Election Day.

Nomination procedures

A person who desires to be a candidate for the Board must file a nomination petition signed by 25 eligible electors of the school district in districts with fewer than 1000 students. The nomination petition must be filed with the designated election official for the Board.

The nomination petition must be filed with the designated election official of the school district no later than 67 days before the election. The candidate would be wise to obtain extra signatures in case some to the signatures are invalidated.

## **7.0 Adjournment**

A motion was made by Teri Wilczek to adjourn the meeting at 12:37 p.m. Motion carried.