

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Regular Session
Johnson Banquet Room
Monday, June 13, 2016
12 noon

PRESENT

Board of Trustees: Teri Wilczek, Sam Tolley, Ann Brady

Board Members Absent: Ken Parsons, Peggy Rector

President's Cabinet Members: Russell George and Roger Ficken

Others Present: Michael Melneck, Grants Administrator; Linda Gordon, RJCD Budget Officer; and Becky Dubbert, Recorder

1.0 Call Meeting to Order:

Regular Session was called to order by Teri Wilczek at 12:15 p.m.

1.1 Changes to the Agenda

Ann Brady requested that the Colorado Room Reservation charge waiver be added to New Business on the agenda—a. Waive the Colorado Room Reservation charge from now on for any Foundation functions held.

2.0 Consideration of Previous Minutes

2.1 Approval of the Monday, May 9, 2016, RJCD Regular Board Meeting Minutes.

A motion was made by Sam Tolley and seconded by Ann Brady that the Board approve the Monday, May 9, 2016 regular board meeting minutes as presented. Motion carried.

3.0 Action/Discussion Items

3.1 Old Business

a. NPS Shooting Range Update

Roger Ficken reported that he had met with the BLM to discuss the Shooting Range and they did talk about getting the "right-of-away" on to the NPS shooting range and parking lot, and also the shooting range itself. Ficken said that CNCC was still interested in purchasing the actual shooting range—although it could be another 3-5 years before it could be accomplished since the BLM process for selling land is complicated. This would give CNCC the ability to put the purchase in the budget. The clean-up of the lead will be the college's responsibility since it was CNCC that used the shooting range and left the lead. Lead clean-up could be subject to a Federal pollution grant. Ficken said that budget talks beginning in FY17 would lay out a plan to being cleanup of the lead in FY18. Russ George reported that in conversations he had with John Sims that there were several companies in Denver which could do the lead clean-up at a much cheaper rate than previously researched. George explained that John Sims would be a great resource for CNCC to use in deciding on a company to do the job.

b. Dining hall renovation plans.

Russell George reported that there had been no further conversation about the dining hall, except during the last Foundation and Advisory Council meetings. At those meetings, Board and Council members on both campuses were asked about what projects they would be willing take action to raise funds.

The Craig members of the Foundation and Advisory Boards agreed long-term to help the Board of Control build on-campus housing with \$5 million dollars. On the Rangely Campus there was already discussion among the RJCD Board to lean toward the higher cost Sodexo/Johnson Remodel. So

the Rangely members of the Foundation and Advisory boards agreed that \$5 million dollars would be a good start to funding the Sodexo remodel.

Sam Tolley mentioned that it would be a good time to talk to the county and the town to see if they could provide some of the funding toward the Sodexo remodel—the CNCC Foundation will need all donations and money to meet this goal.

Russell George noted that the Craig Campus was considering placing a mil levy proposal on the November ballot to pay for housing in Craig. But the city of Craig wants to put a use tax proposal on the November ballot. Having both items on the ballot could be detrimental, so the Craig Campus was still considering their options. The Craig Board of Control (BOC) was researching the designs for residence hall construction and possible bonding opportunities for the project—the BOC was prepared to put \$80,000 on the table out of their BOC budget reserves.

3.2 New Business

a. Waive the Colorado Room Reservation charge from now on for any Foundation functions held. Ann Brady asked that since the CNCC Foundation was reserving the room for a Foundation function, the Colorado Room reservation fee should be waived for any non-profit entity. Russell George stated that the reservation fee should have been waived—Brady said all that CNCC bursar, Janet Mackay needed was a letter from the President stating the reason for waiver above.

4.0 **CNCC College Report**

- Russell George reviewed the CNCC FTE numbers as of the June 13, 2016 weekly enrollment report. The report reviewed enrollment numbers from 2015, 2016, 2017 on FTE and Headcount at all campuses, Online, and Illuminate. Numbers were up in all comparisons except for summer enrollment.
- Recruitment was very busy working on building student enrollment for the upcoming fall semester.
- The 2016/17 Budget went to the State Board for approval on June 8th—the slight growth in FTE in the budget was officially approved.
- On Friday, June 10, 2016 Ron Granger was officially appointed as the new CNCC President to begin his tenure on Monday, August 8, 2016. Russell George leaves the month of July. Either, Roger Ficken, Janell Oberlander or Holly Boomer will be present every day in July and will be in charge of the college so no interim President will be needed.
- Russell George will be back on campus August 1—August 12 for the transition period and serve as Interim August 1st through August 8th but Ron Granger is fully in charge of the college beginning Monday, August 8, 2016. Granger will have time to orient himself as President with whatever help he desires from Russ George his first week.
- There is a regular RJCD Board of Trustees meeting scheduled for Monday, August 8, 2016 so it will be Ron Granger's first opportunity to meet with Board of Trustees members and start his tenure as CNCC president.
- Better City issues still under review—with their proposal to have mixed-use property downtown with commercial property available as well as housing. They have asked CNCC to guarantee our help funding housing for student, faculty and single staff downtown. Since the proposal is to help Rangely with community development, CNCC would agree to rent some apartments.
- The Better City push to grow the CNCC aviation program can't be done quickly. We are growing the aviation program even though many individuals downtown feel CNCC is dragging their feet on this proposal, but we are not.
- The fact that Colorado Mesa University (CMU) may try to compete with the Rangely aviation department's flight students is possible, but the CNCC aviation program would be cheaper. Rumors continue to float that CMU will take away the aviation program from CNCC. Russell George stated emphatically that it was NOT GOING TO HAPPEN!
- Roger Ficken reported that the sidewalk replacement in the CNCC Rangely Campus would be taken care of before fall semester begins. The 1st replacement will be by the library. The 2nd replacement will be the sidewalk to Rector.

- The State architect would be meeting with Roger Ficken and touring the campus to come up with a 5-year strategic plan.
- Roger Ficken stated that he would be sitting down with all budget owners to make sure they are following their policies and procedures for their budget.
- Sam Tolley asked about the search for a new academic dean on the Rangely Campus. Russ George said there were around 2 dozen applicants set to be interviewed in the next 3 weeks. Dr. Holly Boomer is in charge of this process and hopes to get this taken care of as soon as possible.
- Russ George reported that a new soccer coach was starting his position now in Craig.
- The Craig Campus was creating a business MOU for \$2,600 to cover the CNCC cost for using the town of Craig fields. Trying to have MOU included in the Craig Campus FY17 budget.

5.0 Payment of RJCD Bills

Linda Gordon presented the following checks for payment, one to CNCC \$147,605.58 for April 2016 operating and tuition bill, one to CNCC \$46,506.32 for April 2016 Capital/Maintenance and one to Linda Gordon \$1,600 for May 2016 contract and one to Linda Gordon for 51.44 for reimbursement for lunch for May board meeting. Gordon added another \$70.00 check for payment at the meeting to pay for the RJCD PO Box. A motion was made by Sam Tolley and seconded by Ann Brady that the Board of Trustees members approve the payment of the bills as presented by Linda Gordon. Motion carried.

7.0 Adjournment

A motion was made by Teri Wilczek to adjourn the meeting at 12:50 p.m. Motion carried.