

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Regular Session
Striegel Conference Room
Monday, May 9, 2016
12 noon

PRESENT

Board of Trustees: Teri Wilczek, Peggy Rector, Sam Tolley, Ann Brady

Board Members Absent: Ken Parsons

President's Cabinet Members: Russell George, Jeff Devere, Roger Ficken, and Holly Boomer.
Others Present: Michael Melneck, Grants Administrator; Scott Rust, Controller; Colleen Kenney, Accounting Coordinator; Linda Gordon, RJCD Budget Officer; and Becky Dubbert, Recorder

1.0 Call Meeting to Order:

Regular Session was called to order by Teri Wilczek at 12:15 p.m.

1.1 Changes to the Agenda

No changes made.

2.0 Consideration of Previous Minutes

2.1 Approval of the Monday, April 11, 2016, RJCD Regular Board Meeting Minutes.

A motion was made by Ann Brady and seconded by Sam Tolley that the Board approve the Monday, April 11, 2016 regular board meeting minutes as presented. Motion carried.

3.0 Action/Discussion Items

3.1 Old Business

a. NPS Shooting Range Update

Roger Ficken explained that the BLM meeting scheduled to discuss the possible purchase of the BLM land has not happened yet. Ficken explained that there was a specific line item devoted to the lead issue clean-up and it is now in the budget. So the process can now begin and it can now be managed more effectively. Ficken reported that as for the purchase of the driving range land, he has not met with BLM yet. Action on the NPS Shooting Range was tabled until next month.

b. Dining hall renovation plans

Russell George reported that there had been no further action by Sodexo on the dining hall renovation plan. But George suggested that the Old Business items a. NPS shooting range and b. Dining hall renovation plans remain on the RJCD Agenda every month. Jeff Devere reported that nothing had been done since the last discussion.

c. The May 15, 2014 Agreement between Rangely Jr. College District and Colorado Northwestern Community College regarding unpaid balance of \$374,863.80. Russell George stated that a formal motion needed to be evident in the minutes for an extension of two years. A motion was made by Ann Brady and seconded by Sam Tolley that the Board extends the deadline date for the agreement between RJCD and CNCC to May 15, 2018. Motion carried.

An amendment to the agreement was created and signed on May 12, 2016 which will give CNCC two additional years from the original date of expected payment which was May 15, 1016. If this amount is not reimbursed in full by the date of May 15, 2018, the amount still owed will be withheld from the amount given to CNCC for the budget year of 2018-2019 in the Capital Building and Maintenance Fund. All funding reimbursed will go back into fund balance to build the fund balance back up.

2016-17 Budget discussion—Roger Ficken reported that the Budget committee met April 11 and finalized the budget numbers that were just distributed to the Board. A couple of items that were discussed and one was to increase tuition buy-downs to reflect the expectations of more students using the buy-down. The second item had to do with salaries—there were some vacant positions that were no longer included in budget but went ahead and added salaries for positions that need to be filled in 2017. The committee did keep the revenues the same, but they did add to the Operational/Program Support a line item titled Athletics Tournament Build Up currently at “0” dollars so if there is extra money available then at the tournament end, plus or minus \$10,000 can be added to cover tournament costs.

Peggy Rector suggested that Ann Brady plan a different process for collecting donations for the Foundation Dinner fundraiser. Rector pointed out that the college needed to let businesses know what donations will be asked for. They need to know what will be needed in donations so they can budget for it in annual budgets. We overlooked many dates that were scheduled in April. Coordinate the dates better so that businesses are not hit at the same time with Rodeo and Foundation requests for donation.

Russ George reported that there was a concerted effort to set up a web-based entry space on the web to concentrate on a calendar of events to cover all local events—including high school, CNCC athletics, Rodeo tournament dates, and community events. CNCC is trying to research the current calendar of events so it can do a better job of contacting local businesses about upcoming events where donations are needed.

Ann Brady insisted that the \$110,000 that was previously earmarked for sidewalk repairs had to be a number one priority for CNCC.

Peggy Rector continued the discussion regarding the CCITF line item under the Expenditures line item currently listed at “0.” Rector explained that there was no room for it in this year’s budget.

3.2 New Business

a. Resolution 2016—03 Resolution to Adopt 2016/2017 Budget. A motion was made by Sam Tolley and seconded by Peggy Rector that the RJCD Board approve Resolution 2016—03 to adopt the 2016/2017 budget as presented, Motion carried.

b. Resolution 2016—04 Resolution to Appropriate Sums of Money for 2016/2017 Budget. A motion was made by Sam Tolley and seconded by Peggy Rector that there would be nothing coming out of the Fund Balance as per discussion at the regularly scheduled meeting on April 11, 2016, the Resolution 2016—04 to Appropriate Sums of Money for Budget 2016/2017 based on the budget figures and the amounts from fund balance that were discussed: Motion carried.

General Fund

From Fund Balance	\$.00
Other than Property Taxes	\$40,000.00
Property Taxes	\$2,137,184.00

Capital Fund

From Fund Balance	\$.00
Other than Property Taxes	\$14,000.00
Property Taxes	\$683,899.00

Russ George emphasized that the RJCD kept their word and their show of confidence is evident. RJCD Board Chair Teri Wilczek indicated that she really has more confidence in the CNCC budget numbers and felt that CNCC budget numbers would be in the “black” again this year.

4.0 CNCC College Report

- Russell George reported that Holly Boomer started in her VPI position a week early and appreciated the opportunity to get acquainted with the RJCD Board prior to commencement on May 7, 2016.
- Commencement of Colorado Northwestern Community College—May 7, 2016
 - 27 degrees or certificates were awarded in fall 2016 (December)
 - 185 students applied to graduate for spring 2016 for a total of 199 degrees or certificates (some earned multiple.
 - 22 students applied to graduate for summer 2016 (will be awarded in August)
 - 130 students participated in the graduation ceremony
- Russ George reported that he had discussion with Colorado Mountain College (CMC) and they have no objection to CNCC serving the Granby, Kremling and Walden high schools for concurrent education—using their teachers and getting the Colorado Opportunity Funding (COF) and FTE from enrollment there.
- The next joint Foundation Board and CNCC Advisory Council meetings are scheduled for Friday, June 3, 2016 beginning at 10am at the Meeker VFW Hall.
- Russ George thanked Roger Ficken and his maintenance crew for its successful work on the beautiful CNCC Rangely Campus appearance.
- Jeff Devere reported that the CNCC Baseball team was close to their best record ever. Devere emphasized there was a much better culture with the current players and their retention rate is much better. The softball team gets a similar report.

5.0 Payment of RJCD Bills

Linda Gordon presented the following checks for payment, one to CNCC \$152,027.43 for March 2016 operating and tuition bill, one to CNCC \$46,909.26 for March 2016 Capital/Maintenance and one to Linda Gordon for \$1,600 for March 2016 contract. A motion was made by Peggy Rector and seconded by Sam Tolley that the RJCD Board approves payment of the bills as presented. Motion carried.

6.0 Other

7.0 Adjournment

A motion was made by Teri Wilczek to adjourn the meeting at 1:30 p.m. Motion carried.